

**Drinkwater Elementary School**

# **Code of Conduct**

**Be Respectful**

**Be Responsible**

**Be Safe**

## Code Of Conduct

Our code of conduct is based on firm expectations and is designed to ensure that everyone is treated respectfully by creating a safe, caring and orderly learning environment. This code is taught, reviewed and reinforced continuously. Students are expected to accept responsibility for their actions and behaviour.

Upholding the expectations within the Code of Conduct is the responsibility of every staff member. The role of the principal is to support staff authority. At Drinkwater we work together as a team to make a difference for all our students.

### Expectations for Student Conduct

The school is a community where people learn and grow together. At Drinkwater School we work together to encourage behaviours that foster positive peer relationships in the classroom and on the playground. Every student has the right to learn in a safe, secure environment.

Our code of conduct can be simplified into three main categories  
These are:

- Be Respectful
- Be Responsible
- Be Safe

The Drinkwater Code of Conduct is to be followed while on the school premises, going to and returning from school, and in the community.

### **Conduct Expectations:**

Student conduct must meet the standards expected for students in School District #79 District Code of Conduct and for Drinkwater School. In order to help create a safe, caring and orderly school environment that fosters respect, inclusion, fairness and equity, the board requires students to:

1. Respect the learning environment of others.
2. Be aware of and obey all school behaviour expectations.
3. Attend school regularly and punctually.

4. Respect the rights and property of all persons within the school including peers, staff and parents.
5. Respect the diversity of the school community.
6. Not discriminate through publication, service, accommodation or facility in the school environment.
7. Behave in a safe and responsible manner at all times; and
8. Not threaten, harass, intimidate, assault, or be aggressive, or retaliate against a person who has reported an incident; and
9. Not be in possession of , use, or distribute weapons or illegal or restricted substances.

## **Consequences**

The severity and frequency of unacceptable conduct as well as the age, maturity and special needs of students is considered in determining appropriate disciplinary action. Responses to unacceptable conduct will be consistent and fair and be restorative, rather than punitive, wherever possible and appropriate.

Drinkwater Elementary School will treat seriously behavior or communication that discriminates based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation (*prohibited grounds set out in the BC Human Rights Code*).

## **Rising Expectations:**

As students grow older and more mature, it is our expectation that they be held to a progressively higher standard of personal responsibility and self-discipline and will face increasing consequences for inappropriate behaviour.

Should the Code of Conduct not be followed, one or more of the following strategies may be applied:

- Time-out
- Walking with a supervisor
- Phone call to parents or guardians
- Referral to school counselor
- Replacement or repair of damaged property
- Writing about the incident in a Problem Solving Report
- Referral to principal or teacher-in-charge
- Temporary loss of lunch or play time privileges
- Loss of privileges – ex. school sponsored extra-curricular activities
- Restricted school hours
- In-school suspension or Out-of-school suspension
- Actions directed by S.D. policy and regulations

- Actions directed by the criminal code

At Drinkwater Elementary, the following behaviours will not be tolerated:

- physical or verbal abuse
- intimidation, harassment or aggression
- possession of weapons, drugs, alcohol, tobacco

*The principal has the right to modify the discipline cycle.*

**Notification:**

In the event of serious breaches of conduct, school officials may advise other parties of those breaches including:

- parents of student offender(s)
- parents of student victim(s)
- school district officials - as required by school district policy
- police and/or other agencies - as required by law
- Parent community - when deemed to be important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it.

**Retaliation Prevention:**

The school and the Board will take all reasonable steps to prevent retaliation against a student who has made a complaint of a breach of a code of conduct.

Note: If behaviour is a major offence – child is sent to office

**Drinkwater Elementary School's CODE OF CONDUCT**  
**BE RESPECTFUL – BE RESPONSIBLE- BE SAFE**

**You have the right to learn in a safe, caring, orderly and positive school climate.**

Your RESPONSIBILITY is to attend school regularly and be on time, to be organized, to do your best work and to work in ways that do not disturb others

**You have the right to learn in an environment that respects all people.**

Your RESPONSIBILITY is to be courteous and polite, to respect the feelings and opinions of others, to treat others as you would want to be treated, appreciate and accept the differences in others, to be a good listener, to encourage others in a positive way and to include other people in activities

**You have the right to feel and be safe.**

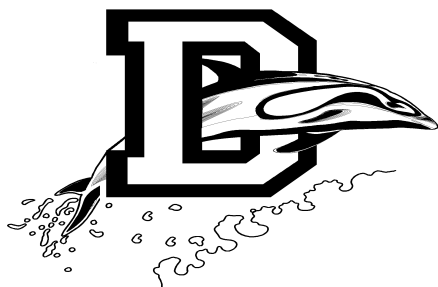
Your RESPONSIBILITY is to follow school and safety rules, to help others to be safe, to solve problems in a peaceful ways, to be aware of emergency drills, and to follow directions of school staff.

**You have the right to privacy and to your own personal space.**

Your RESPONSIBILITY is to respect the personal property of others, and to accept their right to privacy.

**You have the right to a comfortable and clean environment.**

Your RESPONSIBILITY is to clean up after yourself, to reduce, reuse, recycle, and to treat Drinkwater School and grounds with care.



## OUR “CODE-IN-ACTION”

A one-page reminder of our Code of Conduct Acceptable Behaviours

|  | <b>Be Respectful</b>   | <b>Be Responsible</b>   | <b>Be Safe</b>   |
|---|--|---|--|
| <b>Classrooms<br/>/ In the<br/>Community</b>                                      | Use inside voices<br>Work cooperatively<br>Listen to others<br>Take turns talking<br>Be kind and helpful       | Give your best effort<br>Be on time<br>Be prepared<br>Follow the rules<br>Look after supplies | Be safe with hands/feet<br>Use your “W.I.T.S.”*<br>Listen to staff<br>Wear inside shoes<br>Be tidy           |
| <b>Halls and<br/>Entrances</b>  | Talk quietly<br>Be polite to others<br>Respect other people’s things<br>Wait your turn                         | Line up when the bell goes<br>Wipe your feet<br>Keep cloakrooms neat and organized            | Walk on the right<br>Keep your hands and feet to yourself<br>Always wear shoes                               |
| <b>Outside<br/>Play</b>   | Speak politely<br>Be kind<br>Listen and respect others<br>Share and take turns<br>Include others               | Follow rules<br>Play in proper area<br>Take care of sports equipment<br>Report problems       | Play safely<br>Be safe with hands/feet<br>Use your W.I.T.S.*<br>Stay in bounds<br>Follow safety rules        |
| <b>Gym and<br/>Assemblies</b>   | Listen to the teacher or main speaker<br>Respond politely<br>Be kind to those around you<br>Enter/exit quietly | Follow gym rules<br>Enter only with adult permission<br>Take care of gym equipment            | Wear inside shoes<br>Keep your hands and feet to yourself<br>Listen to instructions<br>Enter and exit safely |
| <b>Eating<br/>Times</b>   | Sit in your seat<br>Eat your own food<br>Inside Voice<br>Be friendly   | Listen to supervisors<br>Bring healthy food<br>Clean up your area                             | Wash hands<br>Eat your own food<br>Be tidy<br>Stay calm and quiet  |
| <b>Bathrooms</b>  | Consider the next person – leave the area clean.<br>Respect privacy  | Don’t waste time<br>Report problems<br>Use the toilet, soap and paper etc. properly           | Wash hands<br>Keep clean and tidy<br>Use room properly<br>Clear bathroom quickly                             |

W.I.T.S. and L.E.A.D.S. are peaceful problem-solving strategies:

Walk away... Ignore ... Talk it out .... Seek help (Gr. K – 4 focus)

Look and Listen...Explore Points of view...Act...Did it Work?...Seek help...(Gr 4- 7 focus)